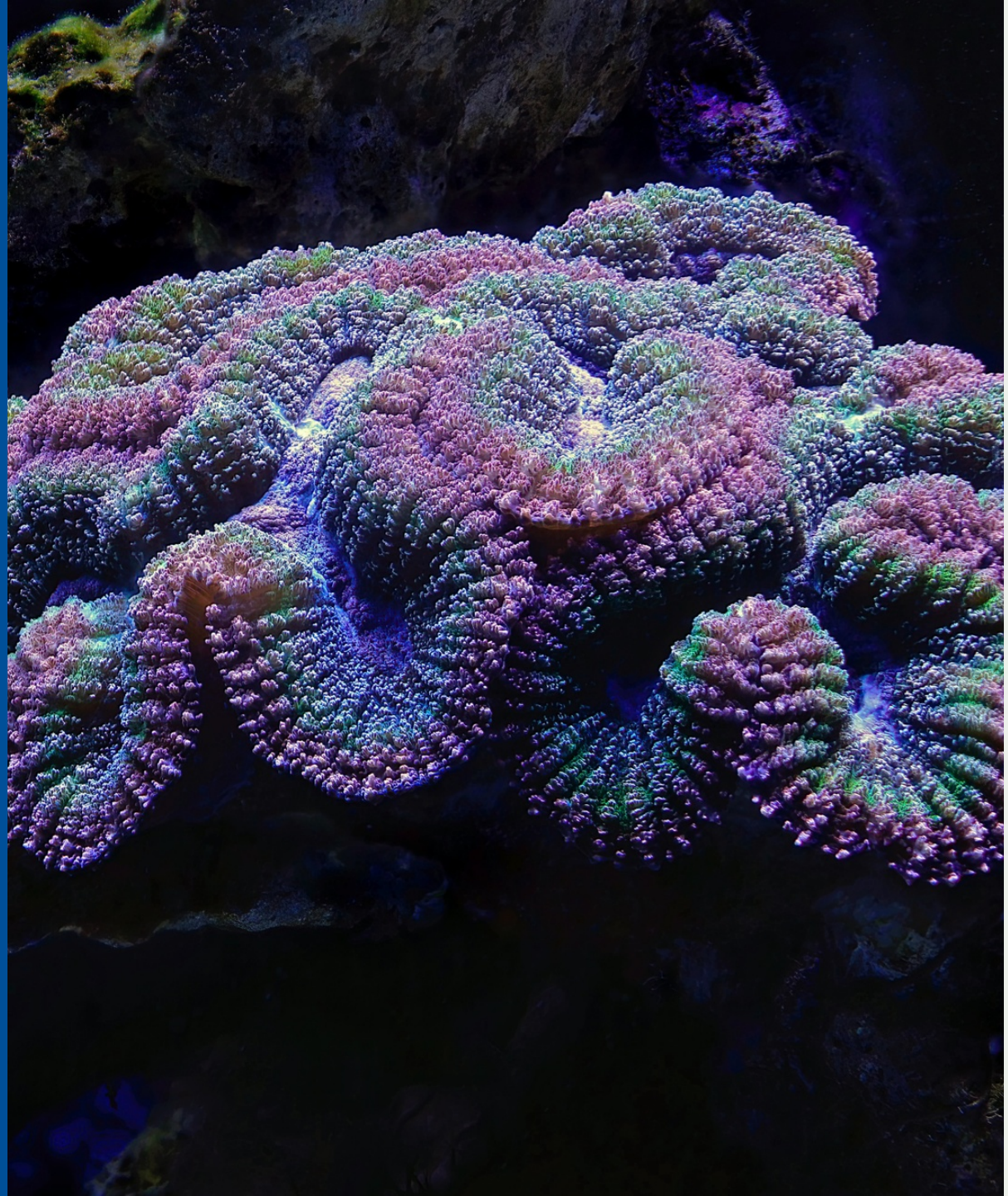
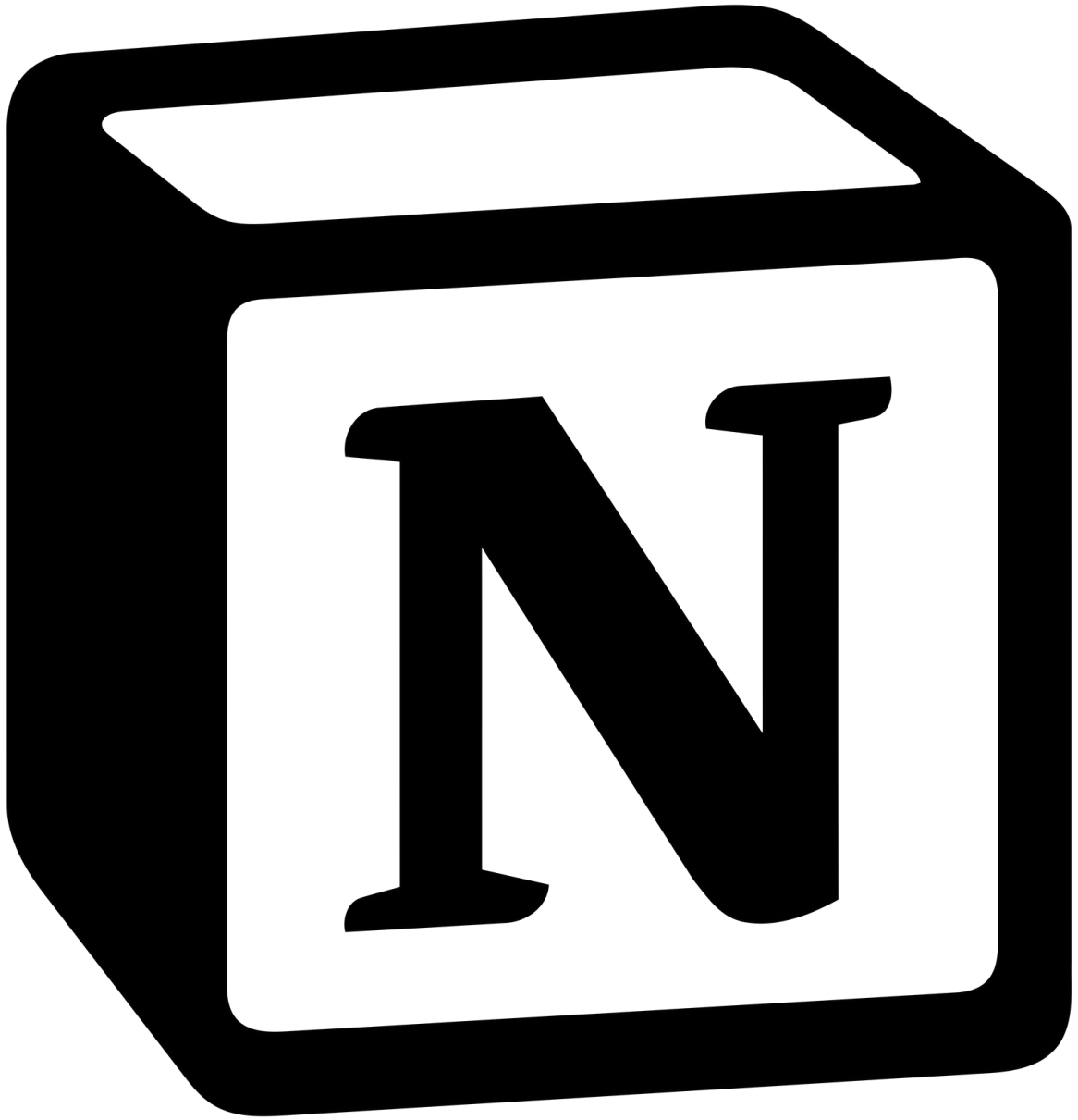


The Busy Writer's Second Brain: Streamlining Your Storytelling with Technology

AN INTRODUCTION TO USING NOTION AND AUTOMATION TO BUILD AN OPERATING SYSTEM FOR BUSY WRITERS.

DOWNLOAD SLIDES

INDIEAUTHORTRAINING.COM >



Notion

Notion is a collaboration and note-taking app for your notes, tasks, research and databases. Its flexible platform allows for creating all kinds of documents and customizing them extensively.

Notion Calendar is now available!

Introduction to the Second Brain Concept

SECOND BRAIN

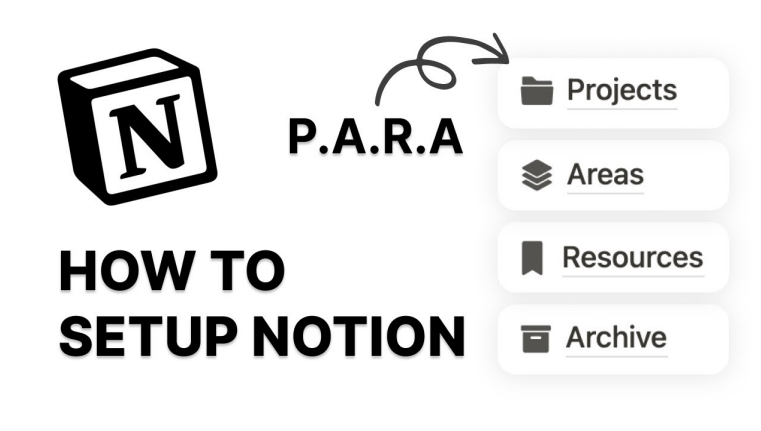
The 'second brain' refers to using technology to store and organize information outside of your own head

MANAGING INFO OVERLOAD

Writers deal with massive amounts of information that can overload the mind - offloading this to tools is key

USING A 'SECOND BRAIN' SYSTEM LIKE NOTION HELPS WRITERS ORGANIZE ALL THEIR IDEAS, RESEARCH, AND TASKS IN ONE PLACE FOR A STREAMLINED WORKFLOW.

THE PARA METHOD (FOR AUTHORS)



PROJECTS

ANY SINGLE WORK, SUCH AS A BOOK, AUDIOBOOK, GRAPHIC NOVEL OR OTHER COMPLETE PROJECT

AREA

A GROUP OF CONNECTED PROJECTS + RESEARCH, NOTES, AND OTHER RESOURCES (STORY BIBLE)

RESOURCES

RESEARCH, NOTES, WEB CLIPS, ARTICLES, AND INFORMATION. CAN BE ATTACHED TO AN AREA, PROJECT OR STANDALONE

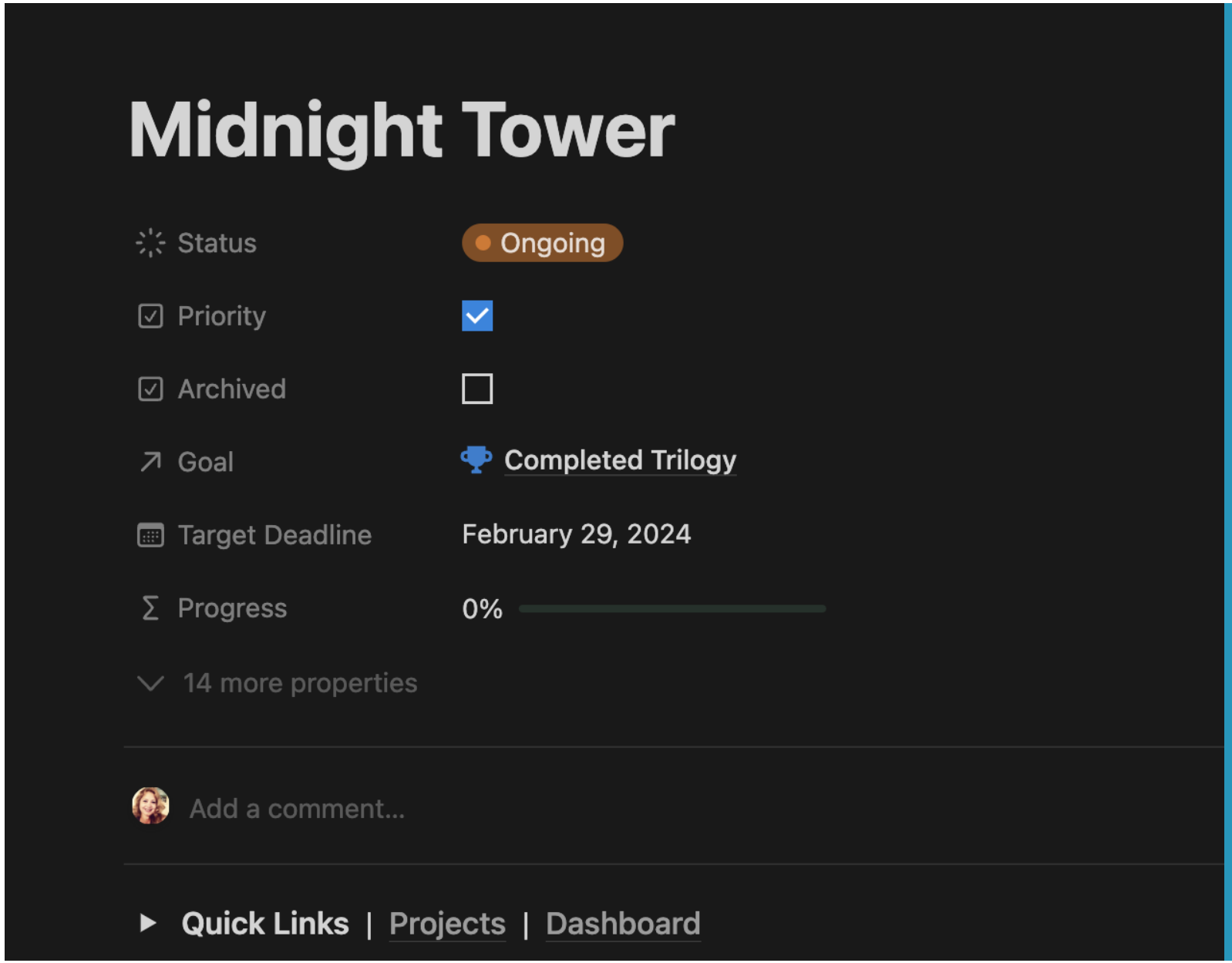
ARCHIVE

THE DIGITAL JUNK DRAWER. YOUR OLD NANOWRIMO PROJECTS LIVE HERE

PROJECTS

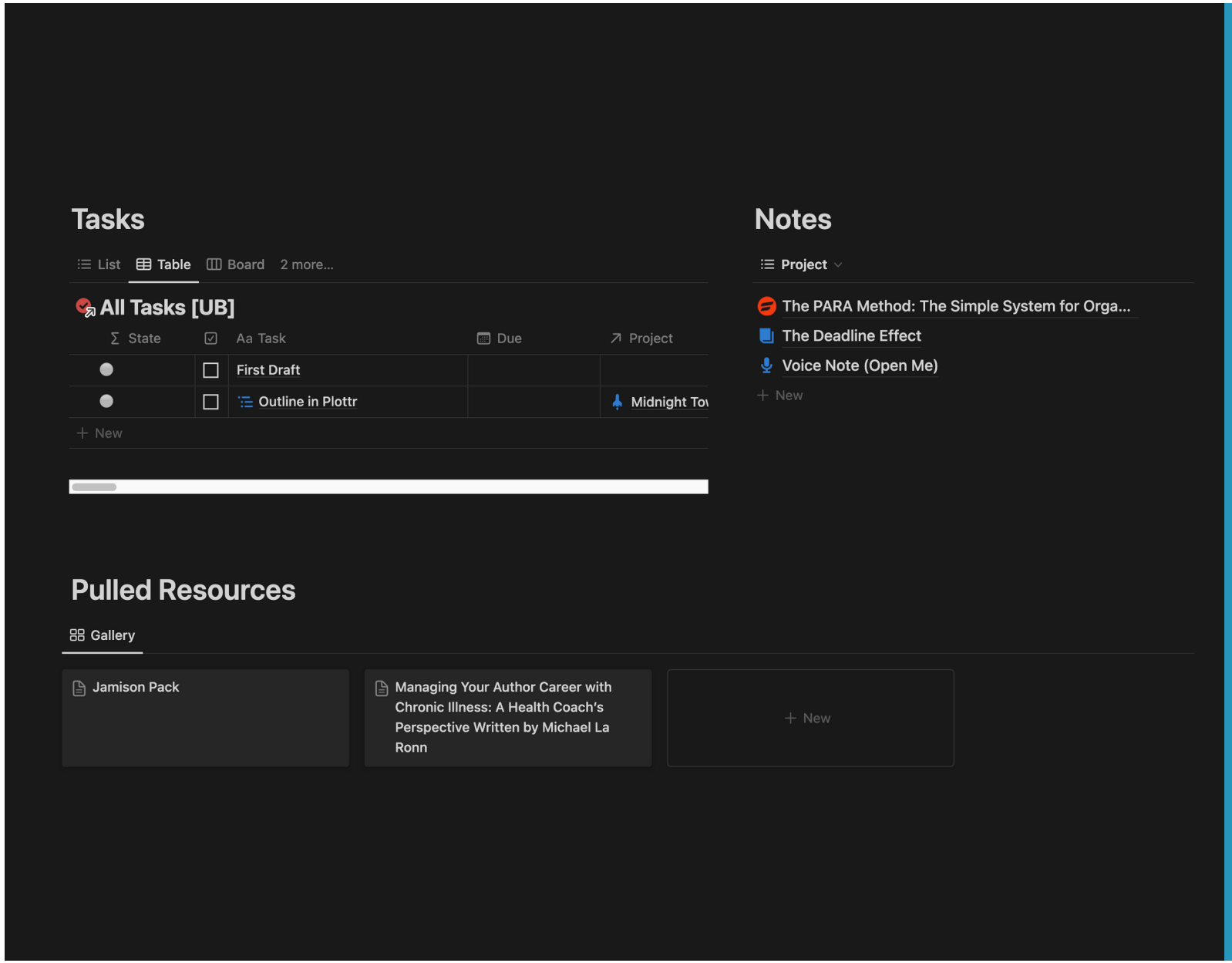
- **A PROJECT IS....**
  Any work with a deadline such as a book, audiobook. video, marketing plan, launch plan, etc.

- **PROJECTS CONTAIN...**
  Tasks
  Milestones
  Goals
  Journal
  Linked Resources



PROJECTS

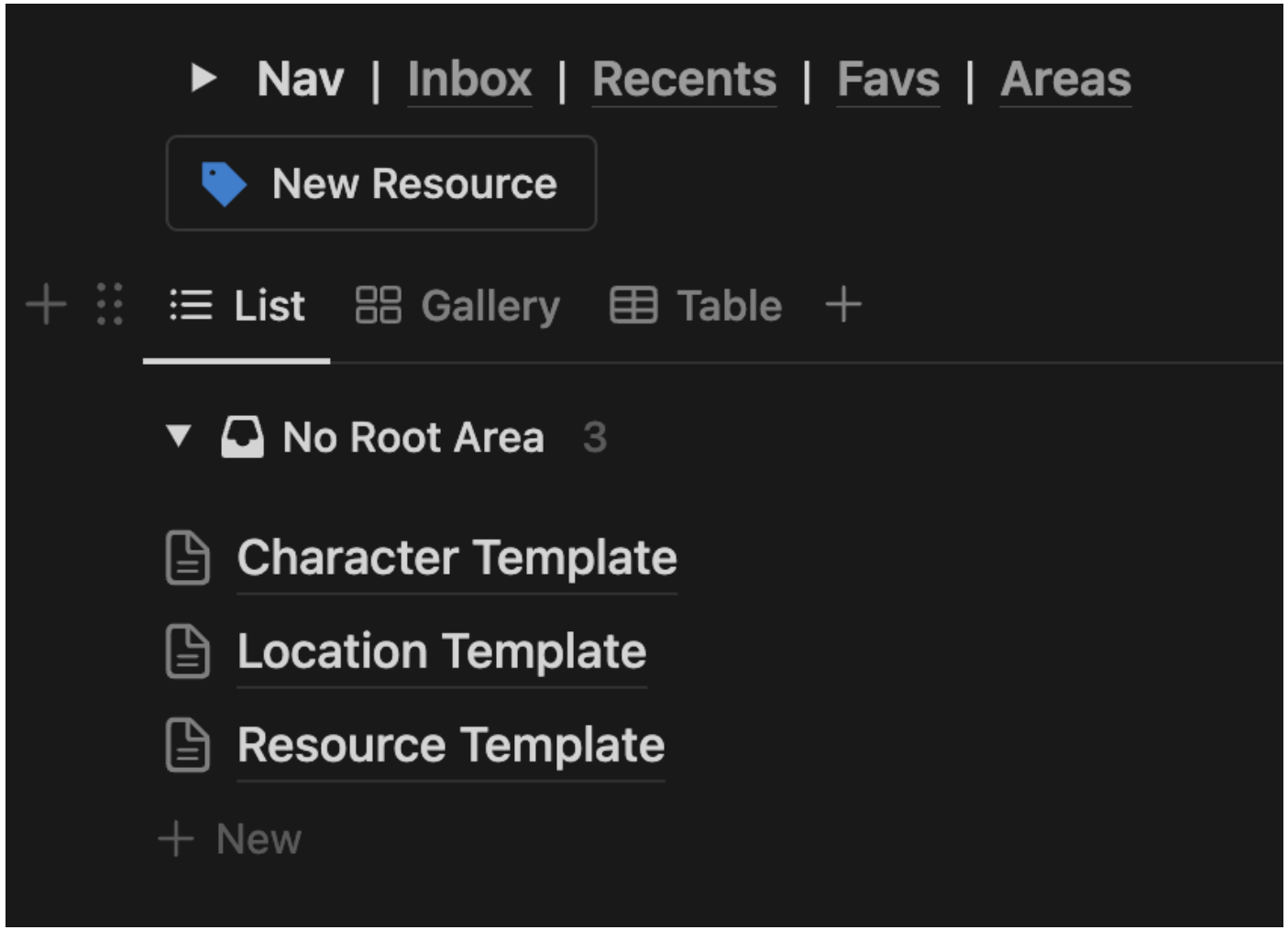
Add Project Details On A Single Screen



PROJECTS

CONNECT TASKS, NOTES AND RESOURCES

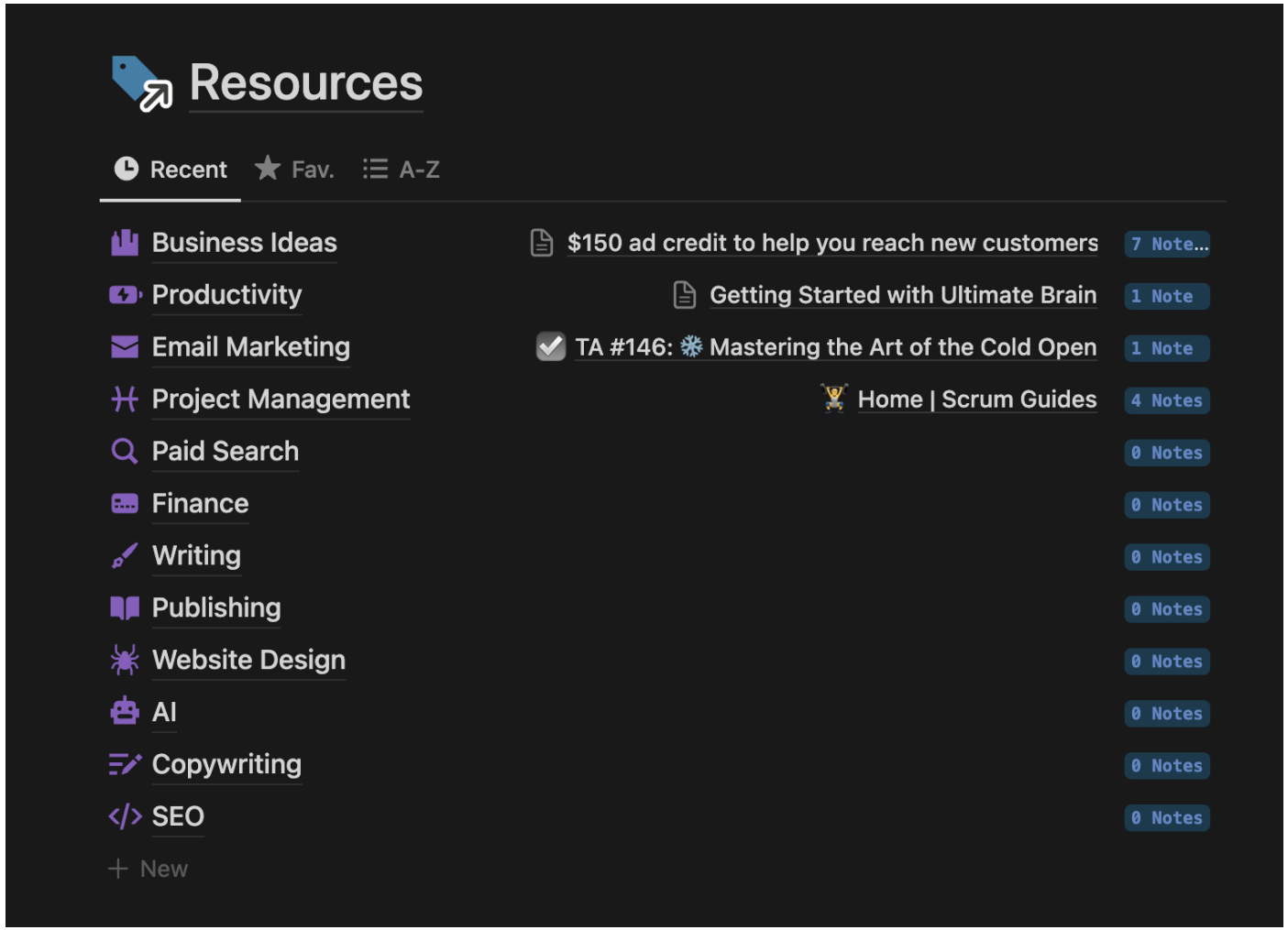
AREAS & RESOURCES



STORY BIBLE & TEMPLATES

Organize characters, plot, worldbuilding, and other story bible elements.

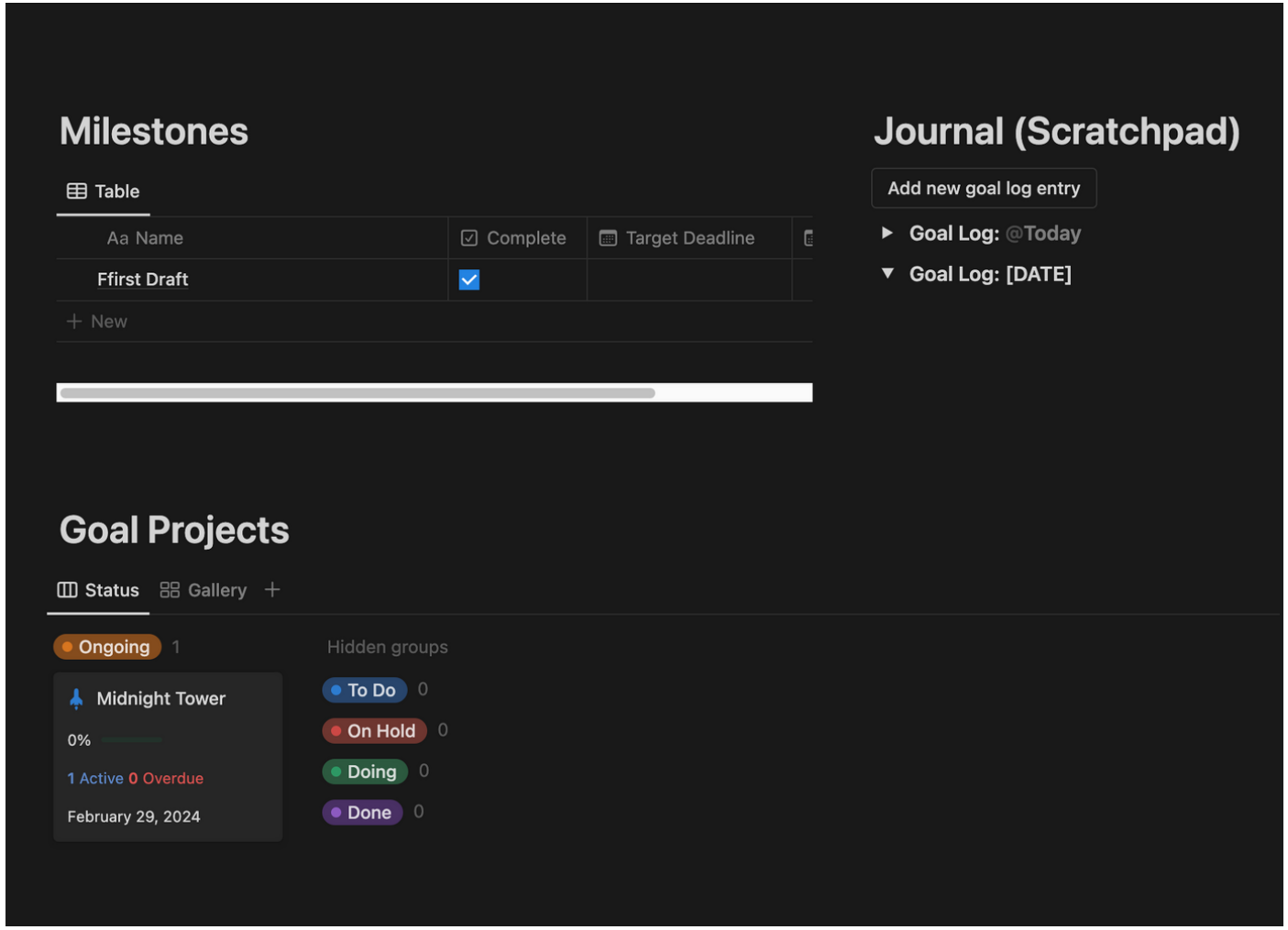
AREAS & RESOURCES



RESEARCH AND RESOURCES ARE INDEXED

Notion keeps it all within a database with expanded pages and search at your fingertips

AREAS & RESOURCES



CREATE GOALS FOR SERIES OR PROJECTS

Include Milestones, Journal Entries, and Project Statuses

Capturing and Developing Ideas

USE NOTION ON MOBILE

Capture ideas by taking quick notes or voice recordings in the Notion mobile app.

CLIP WEB RESOURCES TO RESEARCH

Collect fleeting ideas and inspiration in a central Notion database with tags and statuses.

LINK IDEAS TO PROJECTS

Connect embryonic ideas to existing or future projects to incubate them into stories.

SET REMINDERS TO REVISIT

Use Notion's reminders to revisit unfinished ideas and develop them further later.

COLLABORATE WITH OTHERS

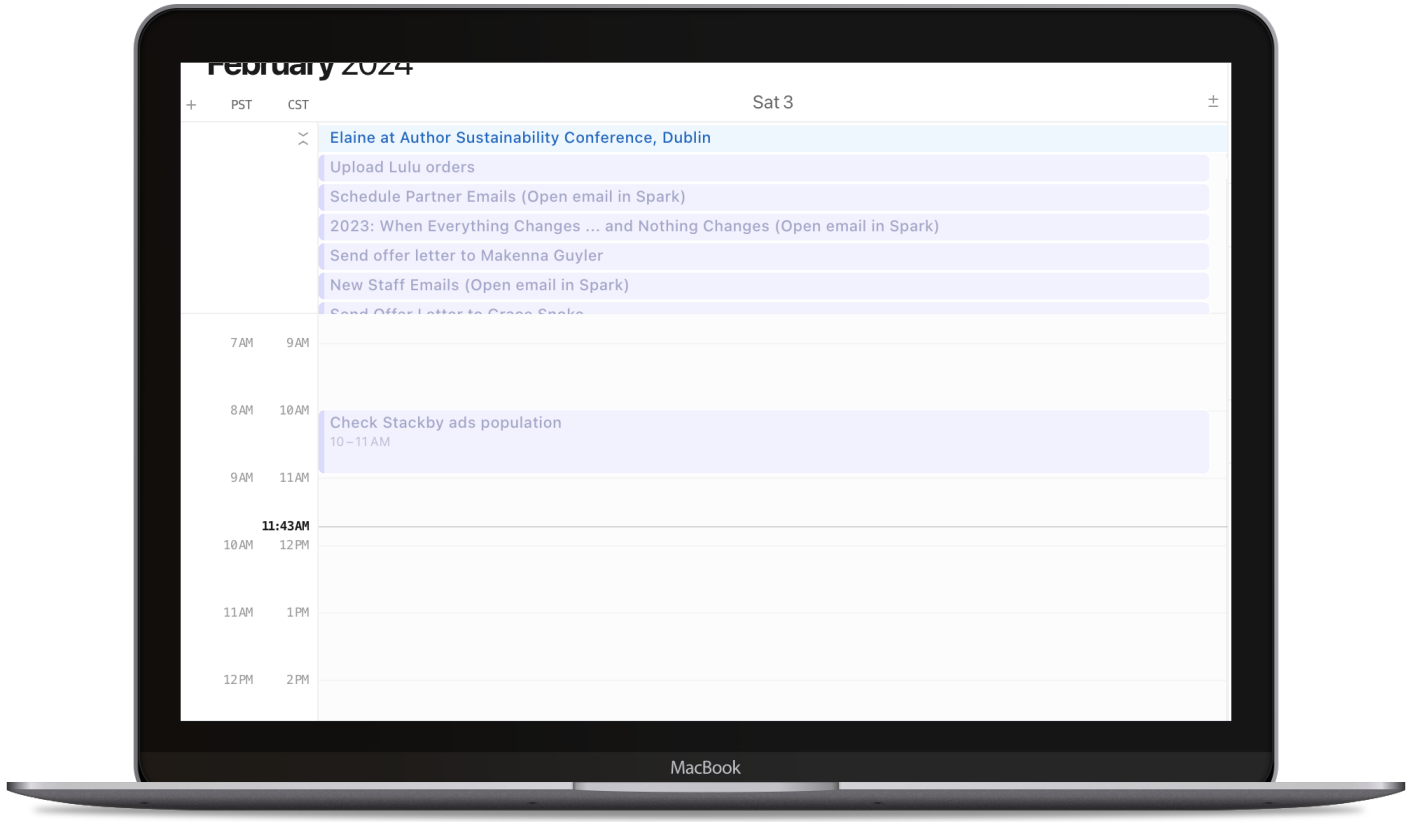
Share ideas with co-writers or beta readers to get feedback and refine them.

Collaborating with Editors and Readers

- **ASSIGN TASKS**
  Choose the assignee and due dates
- **EMBED DOOCUMENTS**
  Google Drive, Text, Microsoft Word
- **AUTOMATIC NOTIFICATIONS**
  Change status to done sends an email or Slack notification

Custom Calendars and Task Lists

Notion Calendar



AUTOMATICALLY CONNECTS TO YOUR OWN CALENDAR

THANK YOU FOR ATTENDING

ENJOY A FREE SUBSCRIPTION

INDIEAUTHORMAGAZINE.COM/SUPERSTARS